

Rights and Responsibilities of Examinees

As an examinee, you have the right to:

1. Be informed of your rights and responsibilities as an examinee.
2. Be treated with courtesy, respect, and impartiality, regardless of your age, gender, disability, race, ethnicity, national origin, religion, sexual orientation, linguistic background, or other personal characteristics.
3. Be examined by measures that meet professional standards and are appropriate, given the manner in which the exam results will be used.
4. Know in advance, when and how the examinations will be administered, if and when examination results will be available to you, and the amount of the fee that you are expected to pay to take the examinations.
5. Have your examination administered and your examination results interpreted by appropriately trained individuals.
6. Be informed that the written and clinical examinations are optional. The consequences of taking or not taking the examinations, not fully completing the examinations, or canceling the scores will be explained. You may need to ask questions to learn these consequences.
7. Receive a written explanation of your examination results within a reasonable amount of time after the examination and in commonly understood terms.
8. Review the scope of confidentiality regarding the results of the examinations.
9. Present concerns about the examination process within 72 hours of completing the examination.
10. Request a review of the examination process within 72 hours of completing the examination and be informed of the procedures in reviewing and responding to such a request.

As an examinee, you have the responsibility to:

1. Read and/or listen to your rights and responsibilities as an examinee.
2. Treat others with courtesy and respect during the examination process.
3. Ask questions before an examination if you are uncertain about why the examination is being administered, how it will be administered, what you will be asked to do before, during and after the examination, and what will be done with the results.
4. Read or listen to descriptive information about the examination process in advance of the examination and listen carefully to all of the examination instructions.
5. Inform the ABO during registration at least four weeks in advance of an examination if you need an accommodation or if you have a physical condition or illness that may interfere with your performance on the examination.



6. Know when, where, and how the examination will be administered, pay for the examination as required, appear on time with any required materials, and be ready for the examination.
7. Follow the examination instructions you are given and represent yourself honestly during the examination.
8. Be familiar with and accept the consequences of not taking or completing the examination at the scheduled time, should you choose not to take or complete the examination.
9. Ask about the confidentiality of your examination results, if this aspect concerns you.

Adopted: June 17, 2020